

# **SYLLABUS**

## **33. ASSISTANT SUPERINTENDENT (COMPANY SECRETARY)**

Jurisprudence, Interpretation & General Laws

Governance, Risk Management, Compliances and Ethics

Company Law

Advanced Tax Laws

Setting up of Business Entities and Closure

Drafting, Pleadings and Appearances

Tax Laws

Corporate & Management Accounting

Secretarial Audit,

Compliance Management and Due Diligence

Securities Laws & Capital Markets

Corporate Restructuring, Insolvency, Liquidation & Winding-up

Economic, Business and Commercial Laws

Resolution of Corporate Disputes, Non-Compliances & Remedies

Financial and Strategic Management. Corporate Funding & Listings in Stock Exchanges

Banking – Law & Practice

Insurance– Law & Practice

Intellectual Property Rights– Laws and Practices

Forensic Audit

Direct Tax Law & Practice

Labour Laws & Practice

Valuations & Business Modelling

Insolvency – Law and Practice

Disclaimer : The above syllabus is broadly indicative but not exhaustive